

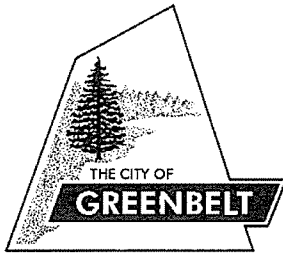
August 2014

City of Greenbelt

www.greenbeltmd.gov



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				*Tentative	1	2
3	4 8 pm – Work Session – w/ Board of Education – MB	5 8 am – 12 pm & 7 pm – 8:30 pm – Economic Development Focus Groups – MB 6 pm – National Night Out	6 9 am – 10:30 am – Economic Development Focus Groups – MB	7	8	9
10	11 7:20 pm – Advisory Group Interviews – MB 8 pm – Council Meeting – MB	12 7 pm – 8:30 pm – Economic Development Focus Groups – MB	13 8 pm – Work Session w/ Civic Associations – CC	14	15	16
17	18 8 pm – Work Session – Roosevelt Center Festivals – MB	19	20 8 pm – Work Session w/ Hotels – CC	21	22	23
24	25 8 pm – Work Session *w/ Prince George's Economic Dev. Corp. – MB	26	27 8 pm – Work Session – *Watershed Groups – CC	28	29 Outstanding Citizen reception – MB	30



City Manager's Report Week Ending August 8, 2014

1. Attended several National Night Out activities.
2. The City received notification from the State Board of Public Works (see attached letter) that the contracts for Theater Renovation have been approved.
3. Included separately is a new "Healthy Initiatives" brochure that will be included in the City Welcome Packet and distributed elsewhere.
4. Attended the Creative Kids Camp performance "Message to Tomorrow." Kudos to Recreation Department staff and especially the campers for a great show.
5. The Public Information & Communications Coordinator held a Welcome Packet stuffing party. 300 packets were assembled with the help of 12 volunteers, of whom 3 were local girl scouts.
6. The August edition of the Greenbelt Bulletin was mailed out.
7. Finance Department
 - a. Assisted auditors with preliminary review of Accounts Payable, Accounts Receivable and payroll documentation. This is the auditors' first of three weeks of field work.
 - b. Continued preparing year end audit schedules.
8. Information technology
 - a. IT clean up, rack consolidation – prep for new employee
 - b. Resolve ComPlus (parking tickets) Windows 7 issues with vendor
 - c. Resolve ATS (red light cameras) Windows 7 issues with vendor
 - d. Completed 22 work requests
9. Prepared for 8/11 Regular Meeting and 8/13 work session.

cc: Department Heads
David Moran, Assistant City Manager
Cindy Murray, City Clerk
Mary Johnson, Human Resources Officer
John Shay, City Solicitor

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor



Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

July 31, 2014

Mr. Michael McLaughlin
City Manager
City of Greenbelt
25 Crescent Road
Greenbelt, Maryland 20770

Re: Historic Greenbelt Theater
Prince George's County
07-G067, 07-G154 (MCCBL)

Dear Mr. McLaughlin:

The Maryland Department of General Services has reviewed the contract information submitted for the referenced grant project as follows:

<u>Contract</u>	<u>Cost</u>	<u>Eligible for Grant Participation</u>
Gardiner & Gardiner – electrical/service upgrade	\$ 200,000.00	\$ 200,000.00
Gardiner & Gardiner – interior renovation	\$ 864,534.00	\$ 864,534.00
Total	\$1,064,534.00	\$1,064,534.00

Based on our review of the subject contract information, this office approves \$1,064,534.00 as eligible for State grant participation. This eligibility is contingent upon the availability of State grant funds. Claims against the referenced grants may be submitted to the State Office of the Comptroller as costs are incurred and documented for these contracts.

Any questions regarding this correspondence may be directed to Ms. Cathy Ensor, Capital Grants Program Manager at 410-767-4107.

Sincerely,

Alvin C. Collins
Secretary

cc: Ms. Rehena Rentuma, State Office of the Comptroller

ref: SL-040-070-038



COUNCIL ACTION REQUESTS (CAR) REPORT

as of August 8, 2014

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (*=COMPLETED)
2014						
16	Work Session	6/16	Draft action plan in response to Abell petition.	9/30/14	Mike	
15	Work Session	6/18	Update playground inventory – include surface material info and condition of equipment.	8/30/14	David	Met with Public Works 7/17/14.
14	M & C Meeting	6/4	Research the recall processes in other communities.	9/30/14	John	
13	Work Session	5/14	Explore with Green Ridge House the establishment of community gardens.	11/30/14	Kenny	Solicitation of interest has been placed in June/July newsletter.
12	M & C Meeting	4/28	Prepare response to petition for drinking fountain in Roosevelt Center.	7/30/14	Kenny	
10	Work Session	4/23	Research whether city can/ should enforce recycling for multi-family housing.	6/30/14	Bob/John	
9	Work Session	4/2	Prepare report on impact of providing sick leave to non-classified employees.	9/30/14	David	
8	Work Session	3/26	Status of removing double poles.	4/30/14	Kenny	Email sent 4/3/14. Discussed at GHI Work Session (6/30). Letters sent to Comcast and Verizon 7/14/14. Verizon responded 7/15/14.
3	M & C Meeting	1/27	Implement recommendations on Police signage plan, plus add signage for Fire Station.	5/30/14	Kenny	
2	M & C Meeting	1/13	Refer to PSAC request to review and update city's emergency plan – include Ms. Mach's NLC handout.	5/30/14	Jim/Mary	Briefing set for September 2014 meeting.
2013						
50	Work Session	12/11	Check into NLC waterline insurance program.	1/30/14	Mike	
45	M & C Meeting	10/28	Are there limitations on how long banner signs can be in use – County Zoning Code or City Covenants – Franklin Park signage issue?	1/31/14	Celia	

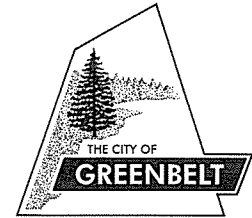
NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
44	M & C Meeting	10/28	Develop policy on use of city property for festivals, gatherings, etc. – fees, set-up, clean-up, scheduling – Refer to PRAB, AAB and PSAC.	6/30/14	Julie	Draft received 5/29/14. Reviewed 7/1/14.
41	M & C Meeting	10/14	Prepare report on conditions and recent history of Greenbriar Park.	1/30/14	Kenny	
39	M & C Meeting	10/14	Prepare report on pros and cons of city having CB-89 type legislation by 12/30/13.	12/30/13	Bob/Mike	Awaiting response from County Executive @ 12/11/13. Email update provided 2/4/14. City Solicitor opinion provided 2/14/14.
34	Work Session	7/15	Check on history of pipe in dam - Any agreement with SHA or WSSC? Any evidence that WSSC crushed pipe in install of 96 inch main?	12/30/13	Mike	
27	M & C Meeting	7/8	What would be next steps if County proceeds on Sunnyside project?	9/30/13	Bob	Met with City Solicitor on 9/11/13. Awaiting response from County Executive from 12/11/13 meeting.
12	M & C Meeting	4/22	Review and respond on proposal for campfire ring at Northway Fields.	6/30/13	Celia/Julie Kenny/Jim	In study.
10	Work Session	4/15	Develop volunteer brochure similar to Laurel's.	7/30/13	Liz	Second draft prepared 6/13/14.
2012						
30	Work Session	8/27	Recheck trash area behind New Deal/ Credit Union/ Joe's – look for ways to make more attractive – include merchants and Planning Department. (CAR 2009-14) - Check screening of dumpsters.	10/30/12	Kenny	Discussed @ 10/9/13 and 4/16/14 Work Sessions with merchants.
11	M & C Meeting	5/14	Review of City Code for outdated sections including whether bikes need to be registered.	12/30/12	Cindy	Funds budgeted for full update of Code in FY 2015.
5	M & C Meeting	3/12	Refer to P&CD, Rec. Dept., PRAB and YAC – Should there be a dog park in center part of city? Details in meeting minutes.	10/30/12	Celia/Julie	Changed due date to October 2012 due to workload.

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
4	M & C Meeting	1/9	Refer Sustainable Land Care Policy to ACT, Green ACES, YAC and FPAB for review and comment.	3/30/12	Cindy	Referred at 1/13/12. FPAB has reviewed @ 7/19/12. YAC submitted report @ 9/19/12. ACT did detailed review in July and August 2013 and has submitted revised version @ 10/29/13.
2011						
34	M & C Meeting	12/12	Begin work on Southway sign – Replace scratched glass ASAP.	6/30/12	Terri	Scratched glass replaced @ 1/6/12.
9	Work Session	6/13	Look at need for lighting along walkways between 11 and 13 Court Ridge. Also look at condition of existing lighting, walkway and vegetation. Further survey and referral to PSAC.	9/30/11	Mike	Checking power availability at 11 - 13 Courts.
2010						
42	Work Session	10/4	Implement a city employee identification card system.	4/30/11	Mary	In development @ 9/1/11. Draft proposal submitted by Human Resources @ 8/20/12.
32	Mayor Davis	6/25	Does city need its own ordinance to limit roadside solicitation per 2008 State law?	8/30/10	Bob	City Solicitor response in 9/3/10 City Manager Report. A city ordinance is being drafted.
28	Work Session	6/9	Draft legislation to implement new planning authority (CB-16).	9/30/10	Bob	County legislation approved 5/3/11. City Solicitor drafting language @ 1/25/12.
16	Work Session	4/21	Develop policy on when city will issue proclamation – Mayor's authority?	7/30/10	Cindy	Ms. Davis has reviewed proclamations back to 2000 and working on report.
2009						
11	M & C Meeting	4/27	Should there be benches and trash cans at bus stops on Southway between Ridge & Greenbelt Road?	9/30/09	Celia/Kenny	

NO.	REQUESTED BY	DATE	REQUEST	DUE DATE	REFERRED TO	STATUS/COMMENT (* = COMPLETED)
9	M & C Meeting	4/13	Review Section 11 – 42 of City Code – parking - in light of Bare complaint - amend?	9/30/09	Celia	Matter discussed at 2/3/10 Work Session and continuing to be worked.

WEEKLY REPORT

Planning and Community Development
Week Ending: Friday, August 8, 2014



The following items highlight the various activities of the staff of Planning and Community Development for the past week.

CODE ENFORCEMENT

Commercial Properties: Belle Point Office Park, Greenway Center Drive, Hanover Office Park and 7600 Hanover Parkway were inspected; and 7401 Greenbelt Road was re-inspected.

Rental Property: Eight rental properties were annually inspected.

Permits: Four permit applications were received – one electrical residential, one fire sprinkler, one mechanical and one sign.

Complaints: Two complaints were logged from Franklin Park at Greenbelt Station regarding mice infestation and one court ordered complaint was logged.

Animal Control: One cat trapped, neutered and released;
One kitten removed from car engine;
One kitten rescued on the Parkway;
One stray cat found;
Four cats were surrendered by owners;
One dog found running at large;
One bat removed from resident's home and transported to County for testing;
One rabbit adopted; and
Three dogs adopted.

Meetings: Staff Met With:
Woodlawn Developers to discuss permit fees and street light layout.
Staff Attended:
Progress meeting for Greenbelt Theater; and
Economic Development Strategy – Focus Group meeting.

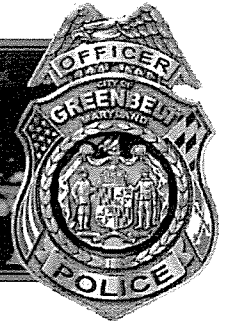
08/08/2014

P&CD WEEKLY REPORT CONT...

Planning Projects: Completed State of Maryland Spay/Neuter Program grant application and filed with state;
Visited Belle Point playground site to evaluate site impacts associated with installation of the playground;
Consulted with Community Planner on work program and new assignments;
Organized economic development focus group meetings;
Prepared paperwork for Safe Routes to School Springhill Lane project;
Worked on Program Open Space submittals;
Responded to zoning inquiries;
Reviewed trails map;
Hamilton Cemetery Work Plan;
Maryland Department of the Environment Wetland Disturbance Mitigation;
Chesapeake Bay Trust grant program review; and
TLC Bus Stop Study.

Training: Attended Prince George's County Storm Water Grant programs overview training.

GREENBELT POLICE DEPARTMENT



CRIME REPORT

AUGUST 6, 2014

This activity report is provided as a public service to the community. It is intended to give an overview of the criminal activity within Greenbelt and is not a complete listing of all events and crime reported to the Greenbelt Police Department. The Weekly Activity Report is also available online at:

www.greenbeltmd.gov/police

The Greenbelt Police Department and Crime Solvers are offering a reward of up to \$1,000 for information leading to the arrest and conviction of the person(s) responsible for any of the unsolved crimes reported in this report. Call **1-866-411-TIPS** to report any information you may have. You can remain anonymous.

Additionally, you can anonymously report suspected drug activity in your neighborhood by calling our Drug Tip Line: 240-542-2145.

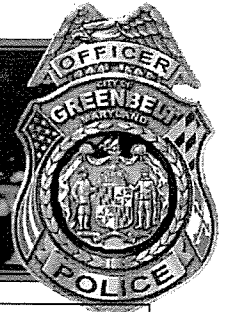
CENTER CITY

07/29 10:30 A.M.	6300 block Ivy Lane. Theft. Unknown person(s) removed a notebook-type computer from a conference room.
08/02 9:00 A.M.	Hillside Road. Vandalism. Unknown person(s) spray painted graffiti on the church building at Greenbelt Community Church.
08/03 1:49 A.M.	Area of Kenilworth Avenue and Crescent Road. DWI/DUI arrest. Geoandir Estuardo Rojas, 25, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.
08/03 3:18 A.M.	Area of Greenbelt Road and #495. DWI/DUI arrest. Yesly Karina Raymundo Reyes, 21, of Greenbelt was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



08/05 11:13 P.M.	Area of the Baltimore/Washington Parkway and Southway. Possession of marijuana arrest. Dorian Elias Palucho, 26, of Mount Rainier, MD was arrested and charged with Possession of Marijuana and Possession of Paraphernalia during a traffic stop for a registration violation. The suspect was released on citation pending trial.
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FRANKLIN PARK/BELTWAY PLAZA/GREENBELT METRO/CAPITOL OFFICE PARK

07/31 6:40 P.M.	9100 block Springhill Lane. Possession of marijuana arrest. Manuel Sol Lawrence Imel, 19, of Greenbelt was arrested and charged with Possession of Marijuana and Possession of Paraphernalia by an officer responding to a report of drug activity. The suspect was released on citation pending trial.
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08/02 12:27 A.M.	Area of Greenbelt Road and Kenilworth Avenue. Possession of marijuana arrest. Oscar Cornelius Carter, Jr., 36, of Greenbelt was arrested and charged with Possession of Marijuana by officers responding to a report of a suspicious vehicle in the roadway. The suspect was released on citation pending trial.
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08/02 10:35 P.M.	6200 block Edmonston Road. Assault. The victim advised that he had left a nearby residence to go to his vehicle when he was approached by the two suspects, who told the victim that they were gang members and had a problem with him. The suspects then punched the victim several times. The victim went back to the residence, and the suspects fled the area in a vehicle described as a Nissan Frontier pickup. The suspects are described as a white male, 5'11", with black hair and a white male, 5'11", no further. The victim refused medical treatment for minor injuries.
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08/04 11:36 P.M.	5700 block Cherrywood Lane. DWI/DUI arrest. Edwin Maldonado, 37, of Washington, D.C. was arrested and charged with Driving While Impaired by Alcohol and other traffic-related charges after being stopped for a traffic violation. The suspect was released on citations pending trial.
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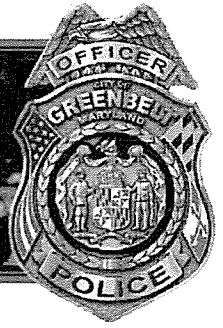
GREENBELT EAST/GREENWAY SHOPPING CENTER

08/01 1:45 P.M.	Area of Hanover Parkway and Hanover Drive. Theft. Unknown person(s) took an unattended wallet and cell phone from a bench at the dog park.
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A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



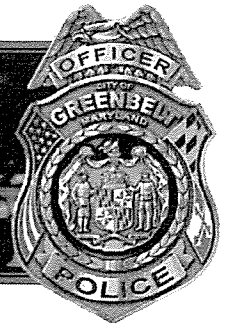
Automotive Crime - City Wide

08/03	5800 block Cherrywood Lane. Theft from auto. A GPS unit, car stereo and sunglasses were taken.
08/04	7000 block Mathew Street. Theft from auto. Unknown person(s) broke out the passenger window and removed the stereo.
08/04	7900 Greenbury Drive. Theft from auto. Unknown person(s) broke out the passenger window and removed a watch and a cell phone.
08/05	6300 block Golden Triangle Drive. Theft from auto. Tires and rims were taken from a vehicle.
08/05	Recovered stolen auto. A 2009 Chevrolet Cobalt 4-door, reported stolen April 4 th from the 21 court of Ridge Road, was recovered this date in the 5900 block of Cherrywood Terrace. No arrests.
08/05	9200 block Springhill Lane. Vandalism to auto. Unknown person(s) used unknown means to scratch the paint on a vehicle.
08/06	7500 block Mandan Road. Stolen auto. A black 2004 GMC Yukon SUV, Maryland tags 944M747.



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

GREENBELT POLICE DEPARTMENT



CRIME REPORT TALLY SHEET

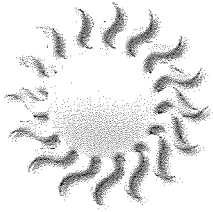
WEEK OF AUGUST 6, 2014

The following list is comprised of the actual numbers of offenses reported during the week. Not all reports are included as narratives, only incidents of interest, unusual or public safety related items are included.

<u>GENERAL CRIMES</u>		<u>GENERAL CRIMES (CON'T)</u>	
Carjacking		Animal Bite	
Rape		Disruption of School Activities	
Armed Robbery		Transporting a Handgun in a Vehicle	
Attempt Armed Robbery		Reckless Endangerment	
Strong Armed Robbery		Emergency Commitment Petition	1
Attempt Strong Armed Robbery		Missing Person	
Burglary		Fraud	1
Attempt Burglary		Unattended Death	
Assault	2	Alcohol Violation	
Domestic		False Report	
Drugs	3	Harassment	1
DUI/DWI	2	Field op (suspicious person)	
Theft	4	Notification for other agency	
Vandalism	1	Identity Theft	1
Child Abuse		<u>VEHICLE RELATED CRIMES</u>	
Unattended Child		Stolen Vehicles	1
Trespass		Recovered Stolen Vehicles	1
Disorderly Conduct		Recovered Stolen Tags	
Failure to Obey Lawful Order		Theft From Vehicles	4
Credit Card Offense		Attempt Theft From Vehicles	
Telephone Misuse		Attempt Theft of Vehicle	
Counterfeit Money		Vandalism to Vehicles	1
Suspicious Person	2	Accidents	5



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



Greenbelt Recreation Department

Weekly Report

Week Ending August 8, 2014

ADMINISTRATION

- Staff met with contractor to review indoor pool roof replacement project.
- Coordinated delivery and pick up of tables and chairs for National Night Out events at Roosevelt Center, Beltway Plaza Mall and Schrom Hills Park.
- The M-NCPPC playground programs at Schrom Hills Park and Greenbelt Elementary School finished up last week.
- Staff has been working with CARES on scheduling Vision Van locations and the annual Flu Clinic.
- Met with various departments to review draft of outdoor event and public meeting policy guide and permit application.
- Two new Park Rangers were hired.
- Held staff meeting for part-time Center Leaders assigned to work at the Youth Center.
- Attended "Meet and Greet" event at the Greenbelt Middle School for new Acting Principal, Mr. George Covington.

YOUTH CENTER/SPRINGHILL LAKE

- Scheduled staff for Labor Day weekend and Costume Parade.
- Collected data for the Playground Project.
- Assisted in the box office for the circus show.
- Trophies were purchased for the Labor Day weekend tournaments.
- Reached out to local vendors for the Fall Family Fit Night Challenge.
- Fourth Session of summer camp came to an end. The performing arts camps performed their shows, including Greenbelt Youth Circus who had four performances.
- Prepared for Session 5, the final camp session.
- Camps travelled to Hershey Park, Sky Zone and Greenbrier State Park.

AQUATIC AND FITNESS CENTER

- The last day of children's swim lessons were August 8 (weekday) and August 9 (Saturday). The fall session is scheduled to begin September 27.
- The Bee Yoga Fusion Water Yoga on August 1 was attended by 22 people. Additional classes will be offered August 8 and 15.
- Sent email blast with various GAFC news and events, as well as promoting the Greenbelt Youth Circus and Moonlit Movies.
- Working with Public Works on scheduling replacement of the lights in the indoor pool.
- Continued to evaluate and interview potential Lifeguards and Pool Managers.
- The Indoor Pool will be closed for annual cleaning starting Sunday, August 17 at 8pm and scheduled to re-open on Monday, August 25 at 6am. The Fitness Wing will be closed Monday, August 18 and Tuesday, August 19 for annual cleaning. Pass holders were notified by an e-mail blast; signs will also be posted at the facility.
- Staff worked the box office for the Greenbelt Youth Circus.

ARTS

- The Arts Program is supporting Creative Kids Camp by running a teen internship program creating props and costumes for the camp shows. Projects for session 4 have included a headdress and vintage microphone for Emperor Mang, space ranger boots for Spark Swenson, and art deco arm bands for the “Morethanyoo” camper group.
- Now on view at the Community Center Art Gallery: *Show Me a Story – Works from the Maryland Institute College of Art Illustration Department*. Featured artwork includes drawings, paintings and digital art created for children’s picture books, interactive children’s e-books, role playing games and animated film, as well as hand-made character plush toys and more. The show continues through August 15.
- Preparations are underway for the next exhibition at the Art Gallery, which will open August 25. The show will feature aerial photography of Maryland’s eastern shore by Peter Stern, along with cardboard sculptures of hives and rock formations by David Purcell.
- Ongoing activities include: the development of a group exhibition for Active Aging Week; preparations for the September 7 Artful Afternoon; processing of Festival of Lights Juried Art and Craft Fair applications; assisting CHEARS and alight dance theater with the Three Sisters Gardens RFQ for garden art/signage; preparation of a grant report for the Maryland State Arts Council.

COMMUNITY CENTER

- Greenbelt Youth Circus show is this weekend! For the bargain price of \$5, you will be entertained by 41 campers with acts ranging from unicycling to trapeze. Call 301-397-2208 for ticket availability.
- Creative Kids Camp presented two performances at the Arts Center of *Message To Tomorrow*, a new one-act musical by staffer Chris Cherry. The cast included 71 campers and camp staffers, along with Greenbelter Susan Smithers, who has generously volunteered her time this summer to play a savvy Greenbelt grandma who sends her materialistic grandkids on a Flash Gordon-style adventure to the moons of Jupiter. Models of the moons, along with several 1930’s-style sci-fi props, were created by participants in the stagecraft internship program.
- Camp letters were emailed for session 5.
- There were 4 facility permits processed.
- There were 2 private rentals and 8 pattern rentals.
- The following groups received free space: Golden Age Club, Greenbelt Writers Group, Greenbelt Concert Band, Greenbelt Labor Day Committee, Friends of the Greenbelt Museum, Greenbelt Nursery School, PG Peace & Justice Caucus and CHEARS.

THERAPEUTIC RECREATION

- The Fall Brochure final edits were done and the brochure is now online. It is hoped the printed version will be here at the beginning of next week. Resident registration begins on Monday.
- TR staff met with a parent and child on Wednesday to do a TR assessment. This child will be attending session 5 of Camp Pine Tree for the first time and an inclusion counselor will be assisting him.
- The TR Supervisor taught two Ageless Grace sessions with the Camp Pine Tree campers during their Kids Choice programs on Wednesday. The activities went well and the kids had a good time.
- TR staff had their weekly meeting on Thursday morning where staffing for the fifth session of camp was discussed.
- Twenty-five seniors travelled to Aldie, Virginia on Thursday for a British Tea at the British Pantry. Then the group went on a little driving adventure to Middleburg and the Aldie Historic Mill before returning to Greenbelt.